



*John E. Hildebrand,
Planning Director*

RIVERSIDE COUNTY PLANNING DEPARTMENT

Memorandum

DATE: June 9, 2026
TO: State Clearing House
FROM: Elizabeth Mora-Rodrigues, Riverside County Project Planner
RE: SCH No. 2026060160 (PPT230008)

The County would like to request an administrative update that corrects a minor typographical omission by adjusting the project area designation from 1.10 acres to 1.1 acres. This modification is purely clerical to ensure exact alignment with local parcel data and does not alter the analyzed project footprint, scope, or environmental determination.

We are requesting an update to the following:

- The NOI, NOC, and Summary Form have been updated to reflect this change, please replace the current forms with the revised forms.
- Document Description section under the Document Details tab needs to be updated to say 1.1-acres instead of 1.10-acres.

Please update the database in the following four specific locations:

- 1) "Document Description" Field
 - Current Text: "...supplemented by additional exterior parking on a 1.10-acre site."
 - Action Required: Update to say 1.1-acres instead of 1.10-acres under the Document Details tab.
- 2) "Location" Section -> "Total Acres" Data Field
 - Current Text: "Total Acres: 1.1"
 - Action Required: Retain and verify this field, as it serves as the correct 1.1 baseline for the rest of the profile.
- 3) "Development Types" Table -> "Acres" Column
 - Current Text: "Office (Sq. Ft. 24712, Acres 1.10, Employees 82)"
 - Action Required: Update the "Acres" value in this row from 1.10 to 1.1 to align seamlessly with the updated "Total Acres" field.
- 4) Notice of Completion (NOC) Digital Portal Metadata
 - Location: The backend metadata fields associated with the uploaded Notice of Completion Transmittal form.
 - Action Required: Ensure the database search filters for this project index the site uniformly as 1.1 acres.

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Note: The public and state agency review period for this Mitigated Negative Declaration (MND) runs from 6/8/2026 to 7/8/2026. We appreciate your processing of these administrative updates to ensure the public record is accurate during this timeframe.

ATTACHMENTS:

PPT230008_Notice of Intent with Figures
PPT230008_NOC_revised
PPT230008_Summary Form_revised

Sincerely,

RIVERSIDE COUNTY PLANNING DEPARTMENT
John Hildebrand, Planning Director

A handwritten signature in black ink, appearing to read "Elizabeth Mora-Rodriguez", is written over a horizontal line.

Elizabeth Mora-Rodriguez Project
Planner